

RECORD OF PROCEEDINGS

November 20, 2021

Held

Operational 2022 and General Purpose Meeting

Meeting called to order by Jim Scoby, Board President Beginning 8:00 AM with the Pledge of Allegiance

Board Members Roll Call

Trustee Jim Scoby	Present
Trustee Tim Foley	Present
Trustee John Roeder	Present
Fiscal Officer Mark Smith	Present

Employee / Visitors in Attendance: Billy Saunders, Vicki Gundolf, Dave Nangle, Jamie Allen, Michael Foley

APPROVAL OF PREVIOUS MINUTES for the November 9, 2021 Regular Trustee Meeting Minutes

Motion to approve by John Roeder

Second by Tim Foley

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Departmental Reports

Road Department

Billy Saunders Working on leaf pick up

Fire/EMS

Dave Nangle Medicount is above normal, we are \$30,000 above last year.

Tim Foley Medicount is up this year, we spoke about Jamie Allen receiving a 3% raise, retroactive back to his anniversary date. I would like to proceed with that.

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BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held _____

MOTION FOR JAMIE ALLEN TO RECEIVE A 3% RAISE BACK TO HIS ANNIVERSARY DATE

Motion to approve by Tim Foley

Second by John Roeder

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Zoning

Jennifer Tuttle Not Present

Vale Cemetery

Vicki Gundolf Mike Williams has completed his duties this year and will inform us on coming back for 2022 as soon as possible

Fiscal Officer

Mark Smith Nothing

Old Business

Tim Foley I spoke with Bob Mosier from Lawn Masters about continuing doing the Compost Facility for 2022 with the same agreement as 2021. Payments would be made monthly for this service.

Billy Saunders We are needing Mr. Mosier to grind the materials more than 1 time throughout the year, and a smaller screen needs to be used to make the material more usable.

Jim Scoby We need to look at the agreement for 2022 and discuss this with Mr. Mosier

Tim Foley I don't see anywhere in the contract stating how many grindings need to be completed throughout the year, but we will look into this matter. We will have Lawn Masters attend the next meeting to discuss our concerns.

New Business

None

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Resolutions

Held _____

Resolution: 2021- 068

BE IT FURTHER RESOLVED by the Township Trustees to approve the increase in pay for Jacob Lynch, from \$16.00 per hour to \$17.00 per hour. Completed 2 years of service.

Motion to approve by John Roeder

Second by Tim Foley

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Open to the Public

Special Guests

Tim Foley Our Special Guest is Michael Foley. I invited Michael since he has experience with the ARP Program at the County Level. He is not representing the County or Legal Counsel today. He is simply providing his opinion as my special guest.

Operational 2022 Segment of the Meeting

John Roeder I meet with Chief Deputy and Deputy from Clark County Sheriff Department on having a Springfield Township Deputy. They brought in a contract on how this service works. This is lease program. We would not be responsible for the equipment needed for a Deputy. This would be included in the lease. It explains overtime, which would be very little overtime. We will pay their benefit expenses. The total benefits and salary for one Deputy would be \$118,698.00. The car, and all the equipment is \$14,061. 31. The total yearly cost would be \$132,760.18.

Tim Foley The Deputy would not be on our Health Insurance, and we would not be paying their PERS, they would be an employee of the Clark County Sheriff's Office, so they would be under a contract and basically we would be leasing their services.

Jim Scoby Would that be a 1 year contract?

John Roeder Yes, with that lease they would be dedicated to Springfield Township. I would like to try this service and feel it would be beneficial for the Township.

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Tim Foley Michael Foley, in your opinion could the Leasing of Law Enforcement be paid directly out of ARP Funding?

Michael Foley yes.

Tim Foley By us not having to pay the person every month, or twice a month, helps us document our spending trail with this funding. So paying this lease in a yearly amount, or semi-annual payment helps with documentation.

Michael Foley Yes, there is a lot of tracking involved with this funding.

Tim Foley It has to be made clear this is not an 8am to 5pm position. We will need coverage when needed.

Jim Scoby That is an issue, we need them available when needed, and communication at our Trustee Meetings.

Tim Foley We have our first installment of \$618,000 from ARP Funding, and none of that has been spent.

Mark Smith We were told we would have the second APR Funding payment by year end.

Tim Foley I suggest we consider 1 year or 2 year contract with ARP Funding, and if that goes well we add a Levy on the ballot and let the residents decide to continue or not.

John Roeder We could education the Township and show what the service provided with stats.

All Trustees agreed to discuss in further detail to proceed with the agreement for the Clark County Sheriff Department

Michael Foley My advice would be, there is always a burden of proof with the ARP Project. I gave a copy of the Treasuries FAQ sheet, and this will show the current guidelines on how you spend this money. (Exhibit A) The statistics must show an increase in violence. This must be in the Resolution to use ARP money.

Road Department

Billy Saunders

Handed out a request sheet for 2022 (Exhibit B). Explained the need for each request.

Equipment Requests:

Rubber Tire Loader \$161,540.82 State Bid Pricing
Trade in old Loader 1999 model -\$21,500.00

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3year warranty including all services. Oil changes, all preventive maintenance. Leasing available.

Township Chippers, currently have 4. The newest one would like to have refurbished. Plan is to trade 3 chippers and purchase a new chipper. That would bring us down to having 2 instead of 4 resulting in cost saving to the Township. (3 Quotes in exhibit) I would like the 2022 Vermeer BC1500 Brush Cutter.

Replacing the zero turn mower 2012 model with 1842 hrs with a new zero turn- John Deere Z997R diesel with rear discharge. State Bid pricing \$21,015.04.

Grader Box for walking track and gravel drive. Approximant cost \$2,566.66

Need to start thinking about replacing the other 2003 Dump Truck. One of our Dump Trucks is listed on Gov Deals currently

We would like 2 seasonal workers starting in the spring.

John Roeder We do need to act on the Loader, this is equipment we are in need of.

MOTION TO APPROVE THE RUBBER TIRE LOADER

Motion to approve by John Roeder

Second by Tim Foley

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Fire/EMS

Dave Nangle- Jamie Allen

We are in need of a Fire Engine. Our current truck is reaching 30 years of age. This cost would be approximately \$500,000. If we order this truck now we are looking at 2023 before we would receive it. As of January 1, 2022 we will be looking at a 6% to 8% increase.

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~~We have depleted our fleet by 3 this year, and will need to replace those.~~

Held

~~Tim Foley The purchase of a new Fire Truck would not be able to be purchased thru ARP Funding but a Medic Truck could be.~~

Dave Nangle We need to get back into the rotation on vehicles. We are in the need of new units and the pandemic did affect us.

Jim Scoby It sounds like ARP Funds will help with the medic equipment needed.

Mark Smith We have 2 Funds that are Capital Funds. I feel we do have the funds to accommodate this request.

Jim Scoby If this was paid out of our General Fund, could we be reimbursed out of the ARP Funding?

Tim Foley I recommend that the Medic Unit could be paid directly out of ARP Fund, the Fire Truck could be paid out of Fire Funds or the General Fund.

Michael Foley ARP can only be used to reimburse the General Fund.

Jim Scoby ARP would relate better to the Medic Truck.

Tim Foley To reimburse the General Fund we need to show a loss in revenue.

Michael Foley When you write a Resolution allocating the money to purchase an Ambulance, you need to specify you are using ARP money to pay for that due to the need caused from the Pandemic, and needed to provide Public Health.

Tim Foley We want to spend \$250,000 on a Deputy, and \$300,000 on a Medic Unit, we would have \$700,000 left over.

MOTION TO PROCEED WITH THE PURCHASE OF A MEDIC UNIT AND A FIRE TRUCK

Motion to approve by Tim Foley

Second by John Roeder

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

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Dave Nangle I would like to address 2 staff vehicles. We have sold equipment and managed our budget. I would like to look at State Bid Process on this purchase. These vehicles would be used for Springfield Township business.

Jim Scoby What are the concerns with not having Staff vehicles?

Tim Foley What about 1 vehicle. What would the use for this be?

Dave Nangle Travel in our personal vehicle, getting Chiefs to an incident. Any run we would need to go to.

Tim Foley Would this vehicle go home with a Chief?

Dave Nangle yes, calls are not just 8 to 5. Most Townships have Staff cars.

Jim Scoby We have never had Staff Cars, so why now.

Dave Nangle We are in a changing world now. We use to have 30 to 40 people coming from home. Getting to calls. We are having problems getting to these calls in our personal vehicles through traffic.

Tim Foley I just want to make sure if we get a vehicle, it would be accessible for whoever needed it and not be parked at someone's residences.

Jamie Allen I think it is about liability stand point.

Dave Nangle We will be continuing our staffing for the department. Transition into Regional Dispatch has not be finalized.

Tim Foley Can Dispatching fees be paid thru ARP Funding?

Michael Foley Dispatching fees can also be paid thru ARP.

Dave Nangle We will be starting the rotation for our Breathing Apparatus. A few Marcs radios will be needed this year. Thermal Imaging equipment will be needed, 4 units will be approximately \$3,000.

MOTION TO APPROVE PURCHASING 4 THERMAL IMAGING UNITS

Motion to approve by Tim Foley

Second by John Roeder

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

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Dave Nangle Tim Foley you asked for a Service Contract, if someone ask us to come out and set at an Event. I don't feel it is right for Tax payer's money being used at a Paying Event. So we want to have a contract and a fee for usage of our service. We are asking \$100 per hour to set at these events, with not less than 4 hours. Please pass this contract to Legal Counsel for approval.

MOTION TO APPROVE PURCHASING 2 MARCS RADIOS

Motion to approve by Tim Foley

Second by John Roeder

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

John Roeder The locks and the security of the Fire Houses, I know all they are using is the master code. There was a purchase for key fobs, or cards. I am willing to help if needed.

Dave Nangle The master code has been given out and we do need to upgrade this system.

Michael Foley You need a Resolution before each project being used with ARP Funding. I gave out examples of how wording could be used. All documentation should be kept in a separate file that uses ARP Funding for auditing and tracking reasons. Statistics and data, and quotes should be in those files. With the Ambulance I would recommend getting 3 quotes.

John Roeder Even though we get State Bidding on our Ambulance price, you still recommend getting 3 bids?

Michael Foley yes, if using ARP Funding.

John Roeder I have quotes for Playground equipment for the Township Administration Office land. Here are both quotes. This is the company that installed the playground equipment at our new schools. (Exhibit C)

The first playground estimate was: \$70,832.29

The second quote estimate was: \$60,475.98

MOTION TO APPROVE PURCHASING PLAYGROUND EQUIPMENT FOR \$70,832.29

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Minutes of Motion to approve by Jim Scoby
BARRETT BROTHERS, DAYTON, OHIO

Meeting
Form 6101

Second by Tim Foley
Held

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

John Roeder I am getting quotes for a digital display for our Administration Office location and I will bring that to the next meeting. I also think that a Facebook page is needed, if managed properly.

Vale Cemetery
Vicki Gundolf

I would like to purchase a High Capacity Material Bucket for graves at the Cemetery, and the quote is \$1,849.99

MOTION TO APPROVE PURCHASING A 84" HIGH CAPACITY SKID STEER BUCKET

Motion to approve by Tim Foley

Second by John Roeder

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

John Roeder We will need to discuss if a Cost of Living increase will be implemented for 2022.

Tim Foley We can go into Executive Session for our next meeting

Mark Smith We are going to have to start reporting income and expenses on the Medic Runs for Medicaid, for Medicare reimbursement. If we don't provide this information we will have a 10% reduction in Medicare reimbursements. State Auditors are needing fuel usage, so logging will be necessary.

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Closing remarks by Trustees

Held _____ **Next Trustee Meeting will be December 14, 2021 @ 6 PM** _____

MOTION TO ADJOURN

Motion to approve by Tim Foley

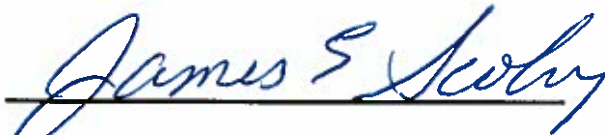
Second by John Roeder

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Board Certified



Jim Scoby, Trustee



Tim Foley, Trustee



John Roeder, Trustee



Mark Smith, Fiscal Officer