

RECORD OF PROCEEDINGS

Held _____

Springfield Township Trustees

November 23, 2019

General Purpose, Operational Meeting

Meeting called to order by Tim Foley, Board President Beginning 8:00 AM with the Pledge of Allegiance

Board Members Roll Call

Trustee Tm Foley	Present
Trustee Jim Scoby	Present
Trustee John Roeder	Present
Fiscal Officer Mark Smith	Present

Employee / Visitors in Attendance: Billy Saunders, Vicki Gundolf, Dave Nangle, Jamie Allen

APPROVAL OF PREVIOUS MINUTES Regular Session Dated November 12, 2019

Motion to approve by John Roeder

Second by Jim Scoby

Discussion

Roll Call

Mr. Scoby Yes Mr. Roeder Yes Mr. Foley Yes

Departmental Reports

Vale Cemetery

Vicki Gundolf The only big project I foresee happening is having the back road paved, along with the parking area in front of the new pole barn. We will also need the old garage torn down this winter or early spring and the electric moved up to the office area. There was a Resolution passed for the pavement of the new road at the Cemetery but the base to the road was not ready this year.

Tim Foley When it is time for the new paving job we should pass a new Resolution for that project.

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Vicki Gundolf The next issue at the Cemetery is the big backhoe. There has been a lot of repairs done to the backhoe and we don't use any longer.

John Roeder We need to find out how much money is in the Cemetery Fund. The Mini Excavator works out the best for Cemetery use.

Billy Saunders I received 4 quotes. It runs approximately \$60,000 on a State Bid.

Road Department

Billy Saunders The wish list for this year at the Road Department is: We need a new Dump Truck. They have not been replaced in a while and they have needed a lot of work lately.

Tim Foley We bought 2 new trucks my first year from Navistar.

Billy Saunders The next piece of equipment would be an Excavator; this would be utilized by the Road Department and the Cemetery. The last piece of equipment we would like to budget in would be a Road Roller; the estimate on the roller is \$15,000.

Tim Foley We are looking at approximately \$150,000 for a Truck, \$60,000 for a Excavator, and \$15,000 for a Road Roller. So Mark if you can see what the budget looks like for this equipment. Billy is your staffing adequate for next year?

Billy Saunders Yes.

John Roeder We may want to look into Government leasing on the Truck. That may be an option.

Fire/EMS

Chief Nangle We are having troubles with the phone service. Losing transferred calls, and just not working in general.

Mark Smith Will you make a list of what type of troubles and when they occurred.

Chief Nangle Wish list will be Gear, with Pheonix Fire. We need winter coats for this coming year. Fire prevention items we would like to purchase at the beginning of the year and Rob Shaw will be taking over

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this project. We would like to upgrade some of the furniture in the Departments. I would like to have a budget number this year so that when we apply for grants I have the numbers available. In 2021 we will need to replace a Fire Truck and Ambulance.

Zoning

Jennifer Tuttle Not Present

Fiscal Officer

Mark Smith We may need a new computer in Vicki's office, or at least upgrade. A new scanner may be purchased, so that we can go more paperless.

Jim Scoby Can you look to see when our buildings will be paid off?

Mark Smith I did find the Mortgage and I believe it is 2024. The only big items we have a loan on.

Tim Foley How about the door locks?

Mark Smith I did go ahead and order 5 keys that will be Master Keys. If we want to re-key the entire locks the quote would be \$2,000.00

Motion to proceed with replacing all the locks in all buildings

Motion to approve by John Roeder

Second by Jim Scoby

Discussion

Roll Call

Mr. Scoby Yes Mr. Roeder Yes Mr. Foley Yes

Old Business

Mr. Roeder The Repeater is out from Spartan Towers

Mr. Foley Can we get payroll in house?

Mark Smith We will be working on that. We will do a dual payroll for a while and once we are comfortable with the transfer.

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Mr. Foley Megan Toich with Waypoint Benefits. We will be making a decision for Insurance for 2020.

Mr. Foley Stated Bob Mosier would continue running the Compost Facility for 2020.

New Business

Motion that Mr. Roeder will be President, Mr. Scoby, Vice President, Tim Foley, Trustee

Motion to approve by Jim Scoby

Second by Tim Foley

Discussion

Roll Call

Mr. Scoby Yes Mr. Roeder Yes Mr. Foley Yes

Mr. Scoby I would like to have us consider a full time sheriff Deputy for the Township.

Mr. Roeder I have been researching this already, and getting information. So that we could use a Deputy for Grass Abatement, Zoning issues, and patrolling our Roads. Most of the Townships have one now.

Mr. Foley This has been discussed in the past and it was brought up that we would probably need a Levy passed to add this position, to help absorb this cost.

Mr. Scoby I think there would be a lot of residents appreciate this service.

Resolutions

Resolution: 2019-097

BE IT FURTHER RESOLVED by the Township Trustees to continue Grass Abatement for 2020 with no Trash Abatement.

Motion to approve by Jim Scoby

Second by John Roeder

Discussion

Roll Call

Mr. Scoby Yes Mr. Roeder Yes Mr. Foley Yes

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Resolution: 2019-098

Held

BE IT FURTHER RESOLVED by the Township Trustees to approve the Springfield Trustees 2019 meeting to be held on the second and fourth Tuesday of every month beginning at 6:00PM. The Trustees will accept Public input with a limit of 5 minutes. There will be no Trustees meeting on the following Tuesdays: July 28, 2020, November 24, 2020, and December 22, 2020.

Motion to approve by Jim Scoby

Second by John Roeder

Discussion

Roll Call

Mr. Scoby Yes Mr. Roeder Yes Mr. Foley Yes

Resolution: 2019-099

BE IT FURTHER RESOLVED by the Township Trustees to approve entering into Executive Session to discuss re-organization, personnel evaluations and compensations, for Fire/EMS, Road Department, and for Office Assistant.

Motion to approve by Jim Scoby

Second by John Roeder

Discussion

Roll Call

Mr. Scoby Yes Mr. Roeder Yes Mr. Foley Yes

Resolution: 2019-100

BE IT FURTHER RESOLVED by the Township Trustees to approve a \$100.00 bonus for the Road Department employees , Office Assistant employee, and Vale Cemetery employee.

Motion to approve by Jim Scoby

Second by John Roeder

Discussion

Roll Call

Mr. Scoby Yes Mr. Roeder Yes Mr. Foley Yes

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Resolution: 2019-101

BE IT FURTHER RESOLVED by the Township Trustees to continue the policy of any expenditures exceeding \$2,500.00 by the Department Heads, must have approval from Trustees and Fiscal Officer prior to purchase.

Motion to approve by Jim Scoby

Second by John Roeder

Discussion

Roll Call

Mr. Scoby Yes Mr. Roeder Yes Mr. Foley Yes

Motion to go into Executive Session

Motion to approve by Jim Scoby

Second by John Roeder

Discussion

Roll Call

Mr. Scoby Yes Mr. Roeder Yes Mr. Foley Yes

Motion to come back into Regular Session

Motion to approve by Jim Scoby

Second by John Roeder

Discussion

Roll Call

Mr. Scoby Yes Mr. Roeder Yes Mr. Foley Yes

Motion for Carl Chapman's hourly rate to increase to \$16.00 per hour

Motion to approve by Jim Scoby

Second by John Roeder

Discussion

Roll Call

Mr. Scoby Yes Mr. Roeder Yes Mr. Foley Yes

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Motion for Vicki Gundolf's hourly rate to increase to \$17.50 per hour

Motion to approve by Jim Scoby

Second by John Roeder

Discussion

Roll Call

Mr. Scoby Yes Mr. Roeder Yes Mr. Foley Yes

Motion that early in 2020 there will be a Fire Department Administration Position, it will be a Full Time Position, salary position, and the application process will be open to the public.

Motion to approve by Tim Foley

Second by Jim Scoby

Roll Call

Mr. Scoby Yes Mr. Roeder Yes Mr. Foley Yes

Motion to adjourn

Motion to approve by Jim Scoby


Second by John Roeder

Discussion

Roll Call

Mr. Scoby Yes Mr. Roeder Yes Mr. Foley Yes

Board Certified



Tim Foley, Trustee



Jim Scoby, Trustee



John Roeder, Trustee



Mark Smith, Fiscal Officer

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