

**RECORD OF PROCEEDINGS**

Minutes of \_\_\_\_\_

Meeting \_\_\_\_\_

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held \_\_\_\_\_

**Springfield Township Trustees**

**November 17, 2018**

**Operational and General Purpose Meeting**

**Meeting called to order by Jim Scoby, Board President Beginning 8:30 AM  
with the Pledge of Allegiance**

**Board Members Roll Call**

Trustee Tim Foley	Present
Trustee Jim Scoby	Present
Trustee John Roeder	Present
Fiscal Officer Mike Hively	Present

**Employee / Visitors in Attendance**

**Employees:** Billy Saunders, Vicki Gundolf, Dave Nangle, James Allen

**Visitors:** None

**APPROVAL OF REGULAR MINUTES DATED NOVEMBER 13, 2018**

Motion to approve by Mr. Roeder

Second by Mr. Foley

Discussion

Roll Call

Mr. Foley Yes      Mr.Scoby Yes      Mr. Roeder Yes

**APPROVAL OF RE-ZONING PUBLIC HEARING MINUTES DATED NOVEMBER 13, 2018**

Motion to approve by Mr. Foley

Second by Mr. Roeder

Discussion

Roll Call

Mr. Foley Yes      Mr. Scoby Yes      Mr. Roeder Yes

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## Departmental Reports

**Fiscal Officer Mike Hively** I want to go over the items in the budget. The general fund expenses do exceed revenue. Our biggest expenses are health insurance, next year will be \$193,000 and the health re-imbusement account is being done differently than it was last year. What is happening is the program now automatically pays the deductible to you. There will be an expense of about \$12,000 to \$15,000. Last year when the employee had to turn in their paperwork for re-imbusement we didn't spend as much. Zoning we paid \$26,000, Compost we paid \$22,000, the grass this year we paid \$5,800, which if we continue that it will be more. The landscaping was \$3,200. These are the items that need to be discussed. We are getting into the reserves; I am estimating a carry-over of couple hundred thousand dollars. The Road Department is always tight and they had some large expenses that could not be avoided. We have been awarded the contract for the Community Development Block Grant. We will be getting paperwork for Sunnyland Grant Project. That cost us \$8,300. Fuel cost and Salt cost has increased. We were paying \$49.00 a ton for salt now we are paying \$75.00 a ton. These are all numbers that are from historical trends.

**Mr. Foley** Asked if our share was \$8,300 for the Sunnyland Grant Project what was their share.

**Mike Hively** There share was \$108,000

**Mr. Roeder** What was that project for?

**Mr. Hively** It is for Iroquois Ave improvements.

## Vale Cemetery/ Vicki Gundolf

**Vicki Gundolf** The Pole Barn at Vale is in progress. This year we have had 29 Funerals, last year we had 32. I sold 26 graves and we poured 19 foundations. Next year's plans: 5 trees cut down, and the roads need attention.

**Mr. Roeder** Asked when the barn would be done.

**Vicki Gundolf** It depends on the weather. The junior class is who completes the barn.

**Mr. Roeder** There needs to be a road cut in back to the barn also.

**Mr. Foley** What kind of money do we have in the cemetery fund?

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**Mike Hively** The Cemetery will be fine. The account has \$115,000; the Pole Barn is going to take \$35,000- \$40,000 approximately. The sales that come in self-fund itself.

**Mr. Foley** Besides selling lots, is there any other way the Cemetery makes money?

**Vicki Gundolf** Opening and Closing fees, and foundations.

**Mr. Scoby** What is that fee:

**Vicki Gundolf** \$750 for regular funeral, weekends are higher.

**Fire / EMS Dave Nangle**

**Dave Nangle** We are filling our shifts, I think it's about time to start looking into a Safer Grant. We are looking to put a couple employees on full time. We got some information on the grant but until you actually get into it and start breaking it down and see what the companies can do for us. I've been in contact with the representative from the Grant Process and she is giving me a high number of 75% return on Safer Grant requests, and 50% on renewals.

**Mr. Scoby** Can you explain the Safer Grant?

**Dave Nangle** The Safer Grant; you go in and ask the Federal Government for money to fund a full time department for 3 years and up to 5 years. There are percentages that they pay. They only give you grant money for full time department, not part time. With the Trustees approval I am going to keep looking into the program.

**Mr. Roeder** Where do you stand with your plan, when you came back in October; you were going to have everyone fill at least a 6 hour shift each month?

**Dave Nangle** We just came through in October and we had 15 people that did nothing. So we are continuing to look at our roster. We can't make them take the hours, so we either need to keep them on the roster or cut them loose.

**Mr. Roeder** It seems like we brought a lot of people in this last year.

**Dave Nangle** We have but the people we have removed from the roster, we still haven't replaced.

We are going to look into the Grant process which we have 60 -90 days to provide them information.

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**Mr. Roeder** Along with that, how much money we have lost from billing.

**Dave Nangle** Good point, when you look back we are calling other jurisdiction for runs. Our Med Account billing would be more accurate with a full time employee.

**Mike Hively** Remember when you put a person on full time the Township is responsible for their benefits, including Health Insurance.

**Dave Nangle** We need someone here on that 40 hour a week rotation. I would say have a crew everyday fulltime, and supplement with part time. I think it would be feasible to have 1 constant fulltime crew.

**Mr. Foley** Would that fulltime person be hired from within?

**Dave Nangle** Yes. I feel there would be no problem filling a fulltime position from within.

**Mr. Foley** How are we doing with medic billing? Is everything caught up?

**Dave Nangle** I think we are down a little bit.

**Mr. Foley** Are we down because we are not submitting it or missing out on runs?

**Dave Nangle** Yes, both. If we have a full time person they would have the time to do the billing on a regular basis. We have the capability now to sign in and look at the billing. We can see what is being done, and it shows the inconsistencies.

**Mr. Foley** We basically rely on this billing for Tuttle Rd to be funded.

**Mr. Roeder** I believe if it is structured right, that full time person can be busy for 40 hours a week. That's what we want to see, is the structure for these full time positions.

**Dave Nangle** We have an old tanker that the company that built it, is out of business. We are having valve issues and it is getting harder to find parts. We would like to place 2 vehicles on the market to sell.

**Mike Hively** Your lease will be paid off this year. The capital fund has \$252,000 in the equipment fund. So we shouldn't be hitting this fund with any major expenses this year and we can save for a Fire Truck.

**Mr. Roeder** Are you looking for another Medic Unit?

**Dave Nangle** Our build times are a year from now. I don't know how the levy works.

**Mike Hively** You replace them when you need them.

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**Mr. Roeder** We tried to roll them every couple years.

**Mike Hively** EMS has their own levy which is a ½ Mill Levy, and you can't buy a Medic Unit out of a ½ Mill Levy because that is paying a lot of your debt. Medic billing fund does have sufficient money in it to pay for Medic Unit.

**Dave Nangle** We want to start replacing gear gradually, so that we are not playing catch up. We are wanting to replace hose in 50ft sections. The Marcs Radio system is up and running. The County and Springfield City are going to Marcs January 1, 2019. The County will be paying for a few radios, so there will be newer ones put in our rotation at the Counties cost.

**Mr. Foley** How is the grant writing company compensated?

**Dave Nangle** They charge a fee to write the grant application. But if we get the Grant, FEMA pays that fee back to the Township.

## Road Department/ Billy Saunders

**Billy Saunders** The Road Department could use a new One Ton Truck with dump bed, salt spreader, and snow plow. Stated how this truck would be utilized at the Township.

**Mr. Roeder** If you got this truck you wouldn't need the other green truck?

**Billy Saunders** Correct

**Mr. Foley** Is there any real value to the green truck?

**Mr. Roeder** Yes, with the salt spreader and plow.

**Billy Saunders** We borrowed a bat wing mower this summer and we mowed the back field at the Admin Office and it took half the time it normally does. This mower has 3 decks and you can use all or 1 at a time. See attached Quote. With this mower I believe we can handle the Admin Office grass.

**Mr. Foley** If you have this mower, with the same man power, would you be able to mow the Fire Stations?

**Billy Saunders** Yes we would be able to. Also we need an Asphalt roller. We have saved upwards to \$5,000 doing culvert patching in house, but I really need a roller. I would also like to get your input on a Berm Box. It is about a \$8,000 piece of equipment.

**Mr. Roeder** How many times to you think that would be used?

**Mr. Scoby** Do you think you would be able to rent this equipment?

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**Billy Saunders** Dean, from the County Engineers Office stated we could try it.  
**Mr. Roeder** Please check to see what equipment we can get rid of to help with the new costs.

**Bill Saunders** Due to the last ice storm, we need to know what the Trustees want to do about the brush in the Township. We made one extra trip after the first storm in October, but then we had the second ice storm.

**Mr. Foley, Mr. Roeder, Mr. Scoby** all decided to continue leaf pickup and brush pickup has ended.

**MOTION TO APPROVE THE HIRING OF MATTHEW ROUSH FOR SEASONAL WORKER FOR WINTER OF 2019**

Motion to approve by Mr. Foley

Second by Mr. Roeder

Discussion

Roll Call

Mr. Foley Yes      Mr. Scoby Yes      Mr. Roeder Yes

**Old Business**

**None**

**New Business**

**To approve the Public Hearing for case #S-2018-04 for 5:30 PM on December 11, 2018**

**S-2018-04-Duncan Oil company property behind 2850 E Leffel Lane, Springfield, Ohio**

**Parcel # 300-07-00021-406-010 zoned R-1 to B-3S**

Motion to approve by Mr. Foley

Second by Mr. Roeder

Discussion

Roll Call

Mr. Foley Yes      Mr. Scoby Yes      Mr. Roeder Yes



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**Resolutions**

**RESOLUTION: 2018-115**

BE IT FURTHER RESOLVED by the Township Trustees to approve terminating Michael Williams 2018 seasonal Employment effective November 16, 2018

Motion to approve by Mr. Roeder

Second by Mr. Foley

Discussion

Roll Call

Mr. Foley Yes      Mr. Scoby Yes      Mr. Roeder Yes

**Resolution: 2018-116**

BE IT FURTHER RESOLVED by the Township Trustees to approve the following Board of Trustee position changes:

Tim Foley                      Board President

John Roeder                      Board Vice President

James Scoby                      Board

Motion to approve by Mr. Roeder

Second by Mr. Foley

Discussion None

Roll Call

Mr. Foley Yes      Mr. Scoby Yes      Mr. Roeder Yes

**Special Guests**

**NONE**

**Open to the Public**

**NONE**

**Closing Remarks by Trustees**

**Mr. Foley** Regarding expenditures that we have: Health Insurance, Zoning, cutting of the grass, landscaping, compost facility; so are we going to talk about trying to make all of that work into the budget or are we going to do that later?

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**Mr. Hively** That is entirely up to the Trustees. The compost facility needs to be re-negotiated.

**Mr. Roeder** Would like to see if there is a running total on what is brought in there, and what goes out

**Mr. Scoby** Is this a year to year contract?

**Mr. Foley** There were no complaints on this facility this year and we were able to get top soil there for the road department. The grass was taken care of also. I think we need to think about putting a One Mill Levy on for November 2019 for the Road Department.

**Mr. Roeder** I would like the residents to be educated on why we need the levy, what they will get and what they will lose if not.

**Mr. Hively** I recommend, with the medical reimbursement account (which is a great benefit), needs to continue. But given the fact that we restructured salaries, I think we could change that medical reimbursement to concentrate only on deductible, and pay your own co-pay, which would save a few thousand dollars. It would benefit the general fund.

**Next Meeting Re-Zoning Hearing  
November 27, 2018 beginning at 6:00 PM**

Motion to adjourn by Mr. Roeder

Second by Mr. Foley

Discussion None

Roll Call

Mr. Foley Yes

Mr. Scoby Yes

Mr. Roeder Yes

Meeting Adjourned 9:56 AM



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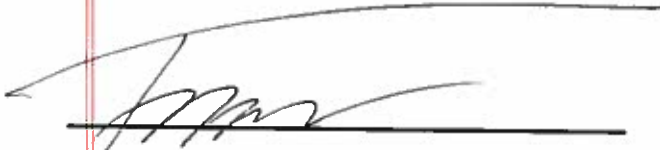
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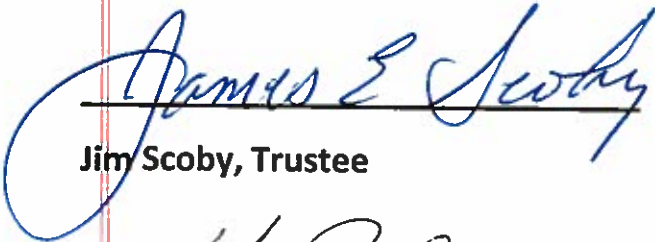
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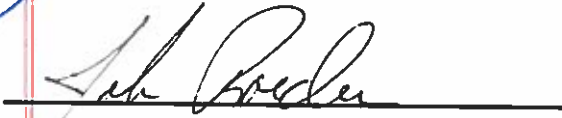
**Board Certified**



**Tim Foley, Trustee**



**Jim Scoby, Trustee**



**John Roeder, Trustee**



**Michael Hively, Fiscal Officer**

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